

ENOCH COMMUNITY CENTRE

Box 150
Enoch, Alberta T7X 3Y3

Phone: (780) 470-5646

Gym Room Rental Agreement

Name _____

Organization: _____

Applicant Address: _____

Phone _____ Cell _____

E-mail: _____

Rental Purpose: _____

Date of Function: _____ Time of Function: _____ to _____

Expected attendance: _____ Liquor to be consumed? Yes No

RENTAL RATE AND FEE RULES:

Monday – Sunday 12:00PM – 2:00AM \$1000 per day
\$500 damage deposit

Monday – Sunday 10:00AM – 10:00PM \$40 per half hour
\$80 per hour
\$40 damage deposit

Cost of any damages to property

Chairs \$30/chair
Tables \$200/table
Cleanliness \$500
Property itself \$500

The facility is rented on a "first come, first served" basis. The balance is due a minimum of ten (10) days prior to the date of the scheduled. The damage deposit is due one month prior to the event and will be returned after completion of the rental and a satisfactory inspection of the rented space. Under this agreement the RENTER agrees that any unpaid balance beyond 30 days of the dated agreement shall be subjected to finance charges at a rate of 3% (annual percentage of 18%). Said finance charges will be based on the balance due for the number of days the balance remains unpaid.

Any unpaid balance due after sixty (60) days shall be sufficient reason for denying and selling the RENTER'S use of the facility in future.

Terms and Conditions

RENTER:

The Renter shall appoint a representative who shall be responsible for booking arrangements, set up and clean up times, informing the Facility Manager of specific needs and payment of rental fees. The agreement must be signed and fees paid prior to the event.

TIME SCHEDULE:

Prearranged hours and door opening time will be arranged between the Renter and Facility representative. Clean-up will take place immediately following the event, unless alternate arrangements have been made at the time of booking.

CANCELLATION:

In the event the RENTER finds it necessary to cancel the scheduled booking, the Enoch Community Center will require a minimum of 1 week or seven (7) days' notice for a full deposit return. After the 1 week or seven (7) days' cancellation notice 50% of the deposit will be returned.

FACILITY CARE AND CONDITION:

The Renter shall leave the facility as they found it. This is to include equipment, foyer and bathrooms. All paper, garbage, etc. must be picked up and placed in the receptacles and or garbage bags. Setting up, taking down and stacking of all tables and chairs are the responsibility of the Renter. Dirty or wet tables and chairs must be washed and dried. All floors must be swept including the bathrooms. Please flush toilets and be sure taps are not running.

DAMAGES:

The person(s) or organization renting the facility shall be responsible for any and all damages, breakage or loss occurring by any person attending the function and shall reimburse the Enoch Community Centre for any costs incurred in repairing the damage, replacing breakage or loss.

Should the renter be in default of this, they shall forfeit a portion or the entire damage deposit at the discretion of the Facility Manager.

LIABILITY AND INDEMNITY

The RENTER agrees that it will indemnify and save harmless the Enoch Community Centre and the Enoch Cree Nation from any and all liability, loss, or other damage claims or obligations resulting from any injuries or losses of this nature.

The Enoch Community Centre shall not be liable for liability or damage claims for injury to persons or property from any cause relating to the occupancy of the facility by the RENTER, including those arising out of damages or losses occurring on sidewalks and other areas adjacent to the facility during the term of this agreement. Renters are encouraged to obtain their own liability insurance when renting the facility.

I hereby acknowledge that I have carefully read the above, and did receive a copy of this agreement this _____ day of _____, 20____.

RENTER:

COMMUNITY CENTRE REPRESENTATIVE:
